

TUXEDO PARK LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
June 10, 2014

President du Pont called the meeting to order at 7:30 PM.

Present: Trustees Bullard, DeSimone, du Pont, Gladding, Howard, Sweet, Takeuchi, Director Loomis, Assistant Director Brady, Friends President Bakhtiary

Absent: Trustees Davidson, Fennell, and Frazer

Public Comments: None

Minutes: On a motion by Mr. Sweet and seconded by Dr. DeSimone, the May 13 Board of Trustees meeting minutes were unanimously approved as amended.

Treasurer's Report: Mr. Sweet started his report by thanking the Memorial Day Committee members for all of their efforts which culminated in a very successful event. Regarding our Vanguard investment account, Mr. Sweet reported that gains in May were good and overall we have earned about \$3,000 since the account was opened a few months ago. He will give a full report on second quarter performance at the July Trustees meeting. Regarding operations, he reported that we are running slightly over budgeted expenses, primarily due to building and equipment expenditures. He also mentioned an antiquated computer switch that probably needs to be replaced in the very near future. Several technical questions on the switch need to be resolved before we can make an informed decision on replacement. Mr. Sweet also reported that he has met with Town Supervisor Mike Rost and a representative from the Watchtower; subsequent to the meeting he wrote a letter to Watchtower appealing for financial support for the Library. Watchtower anticipates having about 1,000 people live in their Sterling Forest facilities and recently bought the New York University apartments to help house them.

Director's Report: Ms. Loomis' report was circulated prior to the meeting. Discussing the financial results of the Memorial Day Picnic, she pointed out that net income was slightly higher than in 2013 but ticket sales for the major raffle were significantly lower than last year. She also mentioned that we borrowed several picnic tables from the Town but the Highway Department did not pick them up for several days; during this period several people commented on how nice it was to have these tables. Accordingly, Ms. Loomis will investigate the possible purchase of a permanent weatherproof picnic table. Ms. Loomis also discussed the recent very useful initial meeting of the Music Education Committee. A number of excellent suggestions were made by the Committee and these will be further evaluated at future meetings.

Committee Reports:

Authors' Circle: Ms. du Pont reported that the author event on "Lawrence in Arabia" two days previously was extremely interesting. This event was pulled together very quickly when Mr. Howard learned that the author would be available and despite the short notice over 30 people attended. Ms. du Pont also suggested that we find a way to sell more of the books of visiting authors at future events as a way of thanking them for their time. The next planned presentation will be in October by the author of "To Marry an English Lord." Mr. Howard is also working on a possible presentation in September.

Committee on Trustees: No report.

Building: Mr. Gladding reported that we have repaired several sections of the flat roof.

Fundraising: Ms. du Pont said that due to conflict with other community events there will be no Authors' Circle dinner this fall. She and Dr. DeSimone are anticipating that next dinner will take place in the spring.

Marketing: Ms. Loomis reported that Children's Services Librarian Babcock will give a presentation on the Library at the Chamber of Commerce meeting that will take place on June 11.

Friends: Ms. Bakhtiary reported that the Friends have paid to renew passes at several museums and is in the process of obtaining a limited number of passes to the Museum of Natural History. The Friends will also sponsor a number of the upcoming summer children's programs.

Memorial Day: Ms. Brady complimented our many wonderful volunteers who made the day such a success. She was particularly happy to see some of the teenagers who have been consistently volunteering for the past 10 years and who are now leaders in the High School.

Presentation: Ms. Loomis and Ms. Brady each gave summaries of their experiences at the recent Public Library Association conference in Indianapolis. They both came home from the conference with a large number of new ideas that can be implemented in Tuxedo.

New Business: Amendments to Policy on Children in the Library. Ms. Loomis had circulated a proposed amended policy prior to the meeting. After discussion, Mr. Sweet made a motion that the Board approve the proposed amended policy. Mr. Howard seconded the motion which was passed unanimously.

Proposed Policy on Employee Conduct and Work Rules. Ms. Loomis had circulated a proposed policy prior to the meeting. After discussion and suggested changes the Board asked Ms. Loomis to submit a revised draft policy for consideration at a future meeting.

RCLS Request for Nominations for Program and Trustee of the Year. Ms. Loomis will submit a nomination that our program with Howard Shore be awarded Program of the Year. She also suggested that any Trustee could also nominate any other Trustee for the RCLS Trustee of the Year Award.

Ms. du Pont asked for suggestions for people who could join a new committee to consider improvements and new uses for our basement spaces. Ms. Loomis reported that New York Construction Grants for such projects will probably be available for at least the next three years.

Old Business: None

On a motion by Mr. Sweet, seconded by Dr. DeSimone, and approved unanimously, the meeting was adjourned at 9:30 PM.

Respectfully submitted,

Dan Gladding
Secretary