

Tuxedo Park Library

Board of Trustees Meeting

April 18, 2017

Approved

No public comment

Trustee du Pont called the meeting to order at 7:30 PM.

Present: Trustees Davidson, du Pont, Frazier, Howard, Sweet, Takeuchi, Director Loomis, Assistant Director Brady.

Absent: Trustees Bullard and Fennell

Minutes: On a motion made by Trustee Sweet and second by Trustee Frazier the minutes of the March 14, 2017 meeting were approved.

Treasurer's Report: Trustee Sweet provided a 2018 Preliminary Budget Proposal. All figures are within the proposed budget, but no operating surplus will be expected for the first time in several years. Sixty-seven percent of annual expenses can be attributed to employee expenses, but because we do not offer health insurance the Library will not have to shoulder the burden of inevitable premium increases next year. Director Loomis will present a blank petition form to the Town of Tuxedo for inclusion of the budget increase resolution on the fall election ballot. The finalized 2018 budget will be presented to the Board for approval in the May 2017 Trustees meeting.

Authors' Circle: Trustee Howard report that the David Bianculli event was very lively and well attended, and that the new "Conversations with Katie" format conduct with Katie Rossman worked terrifically. Future Author's Circle events are scheduled with authors James Carse and Philip Carlson.

Trustee Howard also reported that the Pulitzer Prize-winning author Colson Whitehead has agreed to do a reading and conversation with him on September 23d of this year as part of the Orange Reads county-wide program devoted to his novel THE UNDERGROUND RAILROAD. All library branches in the county will be participating in this event. Howard will see if Colson Whitehead might also serve as the special literary guest for the fall fundraiser sponsored by the Friends of the Library.

Friends of the Library: Trustee du Pont reported that issues of reconciliation of the Friends' fundraising and disbursement and the Library's accounting procedures are ongoing. This process has been complicated by our recent changes in our bookkeepers.

Strategic Planning: Progress has been made on the new design for the Library's website. Director Loomis reported, and a mock-up will be presented to the Trustees at the next board meeting in May. In respect to the budget for the downstairs renovation, discussions continue. It was noted that this budget will be key to the Friends' strategy for reaching their fundraising goal. Some estimates in the current budget are over a year old and will have to be revisited to account for the inevitable increases.

Memorial Day: Preparations for the annual event are well along. Assistant Director Brady called for volunteers willing to canvas local business and individuals for ads in the event program. As in previous

years the trustees will all contribute to the purchase of a barbecue grill as one of the raffle prizes. Trustees were encouraged to sell raffle tickets, which will be available for pick-up at the front desk.

On a motion by Trustee Howard and second by Trustee Sweet, the meeting was adjourned at 8:35 PM.