

TUXEDO PARK LIBRARY
BOARD OF TRUSTEES MEETING MINUTES April 11, 2018
APPROVED

President Davidson called the meeting to order at 7:32 PM.

Present: Trustees Bullard, Davidson, du Pont, Fennell, Howard, Takeuchi,
Director Loomis, Assistant Director Brady

Absent: none

Public Comments: None

Minutes: On a motion by Trustee du Pont and seconded by Trustee Howard, the March 14th Board of Trustees meeting minutes were approved as submitted.

Treasurer's Report: President Davidson reported for the treasurer on several matters. He reviewed the operating budget for 2018 and all line items were just about on target. The library has received the tax payment from the town. There was a discussion of the library surplus and what to do with it prior to the audit, which will take place later this summer. He went on to explain that they had checked into moving some of the operating cash into a Chase CD to earn interest. Rates are too low to make it useful, so further alternatives are being researched. The library will be taking funds for the construction project and putting them into a sister Vanguard account that is a federal funds money market account, and will earn about 1%.

Director's Report: Director Loomis' report was circulated prior to the meeting. Director Loomis shared the good news that NYS budget passed a NYS Public Library Construction Aid Program bringing the total funding to \$34 million. This is an additional \$422,500 for an approximate total of \$1,436,900 in construction grant funds for RCLS to allocate in the next grant cycle. Director Loomis reported that the Memorial Day raffle tickets were printed and were then passed out to the board members. The large raffle prizes had been selected and many of them were generously donated. Trustee Takeuchi is going to organize and head up the parade this year with the help of other volunteers, and the board was very thankful to Trustee Takeuchi for volunteering and heading up this effort. Director Loomis went on to discuss trends in the library and specifically she spoke about the circulation growth in the children's graphic novel collection. The collection has been relocated to a more prominent location in the children's room.

Committee Reports:

Authors' Circle: Trustee Howard reported that on May 6th author John Leland will discuss his new book *Happiness Is A Choice You Make*. He went on to discuss other possible authors coming this fall.

Committee on Trustees: President Davidson reported that Emily Heffernan agreed join the board beginning May 9th, 2018.

President Davidson made a motion to nominate Ms. Emily Millen Heffernan as a new library trustee, to be elected to the Board of Trustees not earlier than May 9, 2018 and further subject to execution of Treasurer Sweet's previously indicated intention to resign from the Board of Trustees. The motion was seconded by Barbara du Pont and unanimously accepted.

Building and grounds: Director Loomis reported that the media room window is in and is waiting for it to be installed. Trustee du Pont and Marina Case installed 12 new Authors' Circle posters which look terrific. Director Loomis went on to discuss that the library might need to install a handrail for the 2 steps on the far side of the main floor, and that she is looking into getting an estimate.

Marketing: No Report

Friends: Trustee Bullard reported that the Friends were beginning to discuss this year's benefit and were setting up their next meeting to discuss the event.

New Business:

Director Loomis reported that the library is currently enrolled in trials for Kanopy and Hoopla, which are streaming services. A discussion followed about pricing and how the service works with libraries.

On a motion by President Davidson, seconded by Trustee Fennell, and approved unanimously, the meeting was adjourned at 8:40 PM.

Respectfully submitted,
Heather Bullard Secretary