

TUXEDO PARK LIBRARY
BOARD OF TRUSTEES MEETING MINUTES May 9, 2018
Approved

President Davidson called the meeting to order at 8:02 PM.

Present: Trustees Bullard, Davidson, du Pont, Fennell, Heffernan, Howard, Takeuchi, Director Loomis, Assistant Director Brady

Absent: None

Public Comments: None

Minutes: On a motion by Trustee Howard, and seconded by Trustee Fennell, the April 11th Board of Trustees meeting minutes were approved as submitted.

Treasurer's Report: President Davidson reported for the treasurer that our financial results are essentially on target. He went on to discuss the budget, and mentioned that the cash totals in the budget are high because of several factors: 1) the money will be used for the renovations during the fall lower lever renovations, 2) other cash is from the tax money that will be used in operating expenses throughout this year. The new Vanguard account will be open soon. Renovation funds will be placed in a federal money market fund with Vanguard. In this fund, the money will earn some interest with effectively no risk.

Director's Report: Director Loomis' report was circulated prior to the meeting. She reported that she had submitted several formal proposals to the town including the 2019 budget petition, and Memorial Day permits. Director Loomis went on to discuss the system wide changes in lending rules. Starting May 1st, the lending rules for all inter-library materials will follow the rules of the pick up library. She went on to report that Marie Agneta has begun as the new PR/Webmaster and is doing a great job getting ready for the Memorial Day picnic. She then went on to report one of the unfortunate new problem in libraries is patron drug use and fighting overdoses. Because of the National opioid epidemic, libraries are training staff to how to recognize the signs of an overdose and administer drug nalaxone to reverse a suspected overdose. She discussed how she and her staff might educate themselves through training programs. A discussion continued on the subject.

Committee Reports:

Authors' Circle: Trustee Howard reported that we had a great event on Sunday with John Leland and Katie Rosmann followed by a lovely reception. The Committee is working towards a date with Linda Feinstein and Cristina Alger. The Committee is also discussing the autumn fundraiser dinner with a date and a potential author.

Committee on Trustees: President Davidson welcomed a new trustee, Emily Heffernan.

Building: Director Loomis reported that the library hired an exterminator in the lower level due to an ant problem.

Friends: Trustee Bullard and du Pont reported that the Friends Committee was going to meet soon to discuss the autumn Friends fundraising dinner.

Memorial Day: Assistant Director Brady reported that the Memorial picnic needs more volunteers, and the journal is almost finalized. The raffle sales are slow this year and the ad sales are a bit slow.

New Business:

President Davidson made a motion for the Tuxedo Park Library Board of Trustees approve the proposed 2019 budget that calls for a tax increase of \$10,636 over 2018 or an increase of 1.97% for a total amount of \$549,835 to be raised by taxes in 2019. This motion was passed unanimously.

On a motion by Trustee du Pont, seconded by Trustee Fennell, and approved unanimously, the meeting was adjourned at 8:57 PM.

Respectfully submitted,
Heather Bullard Secretary