

TUXEDO PARK LIBRARY  
BOARD OF TRUSTEES MEETING MINUTES  
September 12, 2018  
APPROVED

President Davidson called the meeting to order at 7:33 PM.

Present: Trustees Bullard, Davidson, du Pont, Fennell, Heffernan, Howard, Director Loomis, Assistant Director Brady

Absent: Trustee Takeuchi

Public Comments: None

Minutes: On a motion by Trustee du Pont, and seconded by Trustee Heffernan, the July 11th, 2018 Board of Trustees meeting minutes were approved as submitted.

Treasurer's Report:

President Davidson reported for the treasurer. He reported that we are happy to welcome a new bookkeeper, Deidre O'Keefe. He said that the library finished the 2017 audit with the accountant and our actual surplus was \$10,800, and we had already given permission to allocate some of these funds for museum passes and materials, and the remainder will go into Building and Grounds Reserve, and the materials budget line for patrons. President Davidson went on to report that the library received the first phase of the building grant \$105,591 from NY State.

Director's Report:

Director Loomis' report was circulated prior to the meeting. Director Loomis reported that she confirmed the petitions for the library's budget referendum were submitted to the Tuxedo town clerk, and with the board of elections, and the library is set for November. Director Loomis went on to report that the library has hired 2 new staff members, Risa D'Angelo for the Youth Services position, and Deidre O'Keefe as the new bookkeeper. The second part of the grant application for the phase 2 for the downstairs construction is finished and she will be submitting it to NY State Library Construction Funds. Director Loomis then went on to discuss the library traffic summary that was conducted. This summary shows an increase in attendance on Mondays and Tuesdays. This can be attributed to new and collaborative programming.

Committee Reports:

Authors' Circle:

Trustee Howard reported that the Annual Friends' dinner with guest Eric Klinenberg, author of *Palaces for the People*, is scheduled for the 15<sup>th</sup> of September. Cristina Alger will be our next author on October 21<sup>st</sup> with her book, *The Bankers Wife*.

Building and Grounds:

Director Loomis reported that S&B Total Home Care did a great job landscaping the front yard and cleaned the ivy off of the building. They did not charge the library for all the tremendous work they performed.

Friends:

Discussed earlier in the Authors' Circle.

New Business:

Resolution for NYS Grant and RCLS Assurance

*The grant application and accompanying documents for a public library construction grant to be administered in accordance with the requirements of Education Law §273-a (as Amended by Chapter 148 of the laws of 2014) and Commissioner's Regulations §90.12 was read and duly adopted, and the conditions outlined in the RCLS Assurance letter have been accepted by the Board of Trustees of the Tuxedo Park Library.*

On a motion by President Davidson and seconded by Trustee Bullard, the resolution was passed unanimously.

RCLS 2019 Budget Resolution

*The Board of Trustees of the Tuxedo Park Library approves a resolution to accept the Ramapo Catskills Library System 2019 Budget, as presented.*

On a motion by President Davidson, and seconded by Trustee Howard, the resolution was passed unanimously.

Old Business: None.

The meeting was adjourned at 8:23pm

Respectfully submitted,

Heather Bullard, Secretary