

Tuxedo Park Library
Annual Meeting Minutes
APPROVED
January 9, 2019

President Davidson called the Annual Meeting to order at 7:34 p.m.

Present: Trustees Barnett, Bullard, Davidson, du Pont, Heffernan, Howard, Takeuchi, Director Loomis, Assistant Director Brady.

Absent: Trustee Fennell

Public Comment: None

President Davidson commenced the meeting by motioning to elect the following slate of officers to serve for the upcoming year:

President: Anthony Davidson
Vice President: Barbara du Pont
Treasurer: Allen Barnett
Secretary: Heather Bullard

Trustee Heffernan made a motion that the nominees be elected to the positions shown above. Trustee Howard seconded the motion and the motion was approved unanimously.

President Davidson asked for further nominations for standing committees for the 2019 year and the board then discussed and made revisions to the membership of various committees for the 2019 year.

Executive Committee: Trustees Davidson, du Pont, Barnett, and Bullard
Finance Committee: Trustees Davidson, Barnett, and du Pont
Nominating Committee: Trustees Davidson, Fennell, and Heffernan
Building: Members Trustees Davidson and Bullard

These committee members were unanimously elected.

On a motion made by Trustee du Pont and seconded by Trustee Davidson and approved unanimously the meeting was adjourned at 7:41

Respectfully submitted, Heather Bullard Secretary

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President Davidson called the meeting to order at 7:41 PM.

Present: Trustees Barnett, Bullard, Davidson, du Pont, Heffernan, Howard, Takeuchi, Director Loomis, Assistant Director Brady.

Absent: Trustee Fennell

Public Comments: None

Minutes: On a motion by Trustee du Pont and seconded by Trustee Barnett, the November 14th 2018 Board of Trustees meeting minutes were approved as amended.

Treasurer's Report:

Trustee Barnett reported that there were no surprises for the year-end 2018 finances. He would like to adjust the layout of the month financial reports and will work with Director Loomis on the changes. President Davidson explained there is a variance of the actual results vs. the operating budget of (\$9,526). This overage is due to a \$15,000 transfer from fundraising into operating that didn't occur in 2018.

Director's Report:

Director Loomis' report was circulated prior to the meeting. She reported on the financial budget for the lower level renovation. The renovation is on schedule and may be done a bit early. Director Loomis reported on the Election Day results and distributed a six year comparison. The library's proposition won in all four districts. The Holiday book sale was a huge success, offering a 40% discount on the Tuxedo Park book series, and our patrons appreciated the discounted price. She reported on library trends with Assistant Director Brady and Trustee Howard. Penguin Random House has changed its licensing terms for public libraries. The one-copy one-user perpetual license model has been discontinued and replaced with a two-year metered access plan with lower prices on licenses. On the plus side, this change allows us to purchase more titles at a lower price. On the negative side, in order to provide a varied and long-term digital collection, we will have to repurchase popular titles from well know authors.

Authors' Circle:

Trustee Howard reported that there will be 2 great upcoming Authors' Circle events this spring. On March 10th, Mark Dery will present his book, *Born to be Posthumous: The Eccentric Life and Mysterious Genius* of Edward Gorey. The Authors' Circle Reception will be hosted by Valerie Evans Freke. The next Authors' Circle event will be in mid-May and will be the *Southern Lady Code: Essays* by Helen Ellis.

Building Committee: None

Renovation:

Director Loomis reported that we are on schedule and the project will be done at the end of April. Trustee Heffernan added that it might be nice to have a reveal party to show the lower level, possibly on Memorial Day or a special evening event. Director Loomis went on to report that there has been another water problem due to the heavy recent rain. S&B was able to fix all problems while the walls were open.

Friends:

Trustee du Pont reported that the fundraising letter went out and we are on track to do about the same as previous years.

New Business:

Conflict of Interest Review: Our Conflict of Interest Policy requires that Trustees annually execute a personal form stating that they know of no conflicts relating to their dealings with the Library. The Trustees who were present signed their personal forms to attest to this. Trustee Howard then discussed his own situation: he works for a publisher and his firm publishes some of the authors who make presentations at the Library. At these events the Library sells a small number of the author's book. A small amount of the proceeds of the sale of each book accrue to Trustee Howard's employer. Trustee Bullard discussed that she sometimes is hired to cater Authors' Circle events and does make a profit from these catered parties. Trustee Davidson then made a motion that the Board agreed that these situations should not be considered a conflict of interest for Trustees Howard or Bullard. Trustee Barnett seconded the motion, which was passed unanimously.

"Tax Cap Override Resolution"

The board discussed the tax cap override resolution that RCLS has suggested be adopted by all libraries annual. The following proposed resolution was read:

Whereas, the adoption of the 2020 budget for the Tuxedo Park Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and

Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it

Resolved, that the Board of Trustees of the Tuxedo Park Library voted and approved to exceed the tax levy limit for 2020 by at least the sixty percent of the board of trustees as required by state law on January 9, 2019.

Trustee Barnett made a motion to approve the resolution. Trustee Howard seconded the motion, which was passed unanimously.

President Davidson made a resolution to authorize a transfer of funds:

Whereas, the Friends of the Library did not previously designate any transfers in 2018 as relating to the operating budget and;

Whereas, the Library's operating budget has regularly included \$15,000 of fundraising, including for the 2018 budget:

Be it therefore resolved that:

1) The Trustees believe it in the best interest of the Library to transfer \$15,000 of the donations made to the Library and/or Friends that is presently in one or more of the reserve funds to be designated and transferred for the 2018 operating budget and

2) Such a transfer shall be effected at the first convenient time following acceptance of this motion.

Trustee du Pont made the motion to approve the resolution and Trustee Howard seconded the motion and it was passed unanimously.

On a motion by Trustee Davidson, seconded by Trustee du Pont, and approved unanimously, the meeting was adjourned at 8:49 PM.

Respectfully submitted, Heather Bullard, Secretary