

Tuxedo Park Library
Minutes of the Board of Trustees Meeting
February 13, 2019

APPROVED

Meeting called to order at 7:35 p.m.

In attendance: Trustees Barnett, Davidson, du Pont, Fennell and Heffernan. Diane Loomis and Florence Brady

Absent: Trustees Bullard, Howard and Takeuchi

Minutes: On a motion by Ms. du Pont, and seconded by Ms. Heffernan, the minutes were approved as amended.

Treasurer's Report: Mr. Barnett reported the Investment Advisory Committee including Mr. Barnett, Mr. Davidson and Mr. El-Rayess met and will make a recommendation for a change to the investment policy and re-balancing of the portfolio.

Director's Report:

Renovation project is progressing well. Sheetrock and lighting are in and Learning Lab is waiting for glass wall so the work on the Learning Lab can progress. S&B has been very helpful.

Marina Cases' contract expired on December 31, 2018. A new contract for her consulting services will be executed that will extend through March 2020. Ms. Loomis presented the contract for Board approval. Mr. Davidson made a motion to approve, and Ms. du Pont seconded. All in favor. Mr. Davidson will execute the contract.

Ms. Loomis met with our State Senator Jen Metzger to reinforce the importance of the aid we have received from her office.

The Library hosted the Local Governance Workshop.

Ms. Loomis reported that the upcoming Census will be offered online and libraries will be encouraged to assist people with completion. Training from NY State will be offered.

Committee Reports

Author's Circle:

Ms. du Pont reported that Mark Dery will be guest author at the March 10 event, and that Helen Ellis will be the guest at the May 5th event.

Committee on Trustees:

No report.

Building:

Ms. Loomis reported that the Library's telephone lines had been going down. It was determined to be an external problem and they have been repaired.

Friends of the Library:

Ms. du Pont reported that the Annual Campaign follow-up letter will be going out. Names for the donor wall will be finalized.

Strategic Planning

No report.

New Business

Terms for the Board of Trustees will be re-structured as indicated by the Board of Trustees 2019 Terms of Office Sheet attached. Trustees Barnett and Heffernan were re-appointed to three-year terms.

Old Business:

No old business was reported.

Motion to adjourn at 8:49 p.m. by Mr. Davidson, seconded by Mr. Barnett.

Respectfully submitted by Noreen Fennell.