

TUXEDO PARK LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
October 9, 2019
Approved Minutes

President Davidson called the meeting to order at 7:37 PM.

Present: Trustees Barnett, Bullard, Davidson, du Pont, Fennell, Howard, Takeuchi, Director Loomis, and Assistant Director Sandak

Public Observer: Jean and Stuart McGregor

Absent: Trustee Heffernan

Public Comments: Jean and Stuart McGregor attended this meeting. Stuart reported that he was a lifelong resident of Tuxedo, and wanted to say how much he enjoys the library and appreciates it being a wonderful part of our community. He added that the history room has a number of boxes of microfiche that he would be happy to organize. He also generously donated about 20 copies of his book, *Tuxedo Park Past: Law and Disorder*, to the library. Jean added that she also thinks our library is a wonderful place, and she is happy we have it in our town. President Davidson thanked them for attending the meeting and thanked them for supporting the library and being a part of the Library's success.

Minutes: On a motion by Trustee Howard and seconded by Trustee du Pont, the Board of Trustees meeting minutes were approved as submitted.

Treasurer's Report:

Director Loomis reported for the treasurer. The latest year-end forecast shows that we expect to finish the year a little over budget. There were several items that accounted for this overage: collected library fines reduction, funds from Amazon smile reduction, increasing utilities costs, staff salary overage due to the overlap of the assistant Director's position. In order to offset some of the increased costs, the Director will not be attending the annual NYLA conference. The total amount estimated to be over budget is \$2,700, which is about about .4%.

Director's Report:

Director Loomis's report was circulated prior to the meeting. She reported that she invited the new Executive Director of RCLS to our December board meeting. She went on to report that librarian Ginny O'Neal applied for an outreach grant and was awarded \$1000 for an art for seniors project. The Director went on to report that she is going to a training workshop on the Foundation Directory database. She also shared information on an upcoming Trustee training workshop.

Committee Reports:

Authors' Circle:

Trustee Howard reported that the Annual Authors' Circle Dinner was a huge success thanks to

guest Author Amy Hempel with her book, *Sing To It*. Also, thanks to the generosity of the Haidar family in opening their home Boulder Point, the hard work of the Friends Committee, and all the others who helped make the evening a huge success.

Trustee Howard reported the Authors' Circle committee is working on plans for author visits in 2020. He mentioned several prospective participants that he has in mind. The next confirmed author's event in 2019, is Katherine Quie, Phd, LP with her book *Raising Will*, which will be at the library on October 20th with Katie Rosman, and a reception following at the Sink home. On November 24th, the library will host Ben Dreyer, *Dreyers English*, with Katie Rosman, with a reception following at the Howard home. Director Loomis added that for the Katherine Quie event, the library will be hosting a children's program downstairs during the author presentation and slips have gone home in backpacks advertising this event to parents.

Friends:

Trustee du Pont reported that the Annual Dinner was a huge success honoring guest author Amy Hempel and her new book, *Sing to It*. *Amy is to be considered one of the greatest living short story fiction authors by many, and we were so thrilled and lucky to have her as our guest. Gerry's interview was masterful and they had a very interesting discussion. It was a great evening and a huge success thanks to the dinner committee and all who were involved.*

Trustee Bullard reported that we must thank Barbara and Amra who did the lion's share of the work for the Annual Dinner and made it such a huge success.

Strategic planning:

President Davidson reported that we will be starting a strategic plan in the New Year and looking to the community to help. A discussion followed on how libraries are changing and how we can improve the library and make changes to keep improving.

New Business:

Director Loomis reported on the RCLS 2020 Budget resolution. Our service fees and telecommunications are expected to decrease. We may see a small increase in ANSER fees to the Windows 10 upgrade project. There are 4 staff computers and one public computer that need to be replaced.

Trustee du Pont made a motion to pass the following budget resolution:

"The board of Trustees of the Tuxedo Park Library Approves a resolution to accept the Ramapo Catskills Library System 2020 Budget, as presented."

The resolution was passed unanimously.

The meeting was adjourned at 8:41 PM.

Respectfully submitted,
Heather Bullard Secretary