

Tuxedo Park Library
Minutes of the Board of Trustees Meeting
November 14, 2019

APPROVED

Meeting called to order at 7:35 p.m.

In attendance: Trustees Barnett, Davidson, du Pont, Fennell, Heffernan and Howard. Director Loomis and Assistant Director Sandak.

Absent: Trustees Bullard and Takeuchi

Minutes: On a motion by Mr. Barnett, and seconded by Ms. du Pont the minutes were approved as amended.

Treasurer's Report: Mr. Barnett reported that there is relatively no change to the financials this month. Ms. Loomis informed the Board that there is a potential short-term shortfall due to a change in insurance. A new policy is in effect and the premium refund due the Library may not be received in 2019 to offset the pre-paid expense of the new policy.

Mr. Barnett suggested that in the future we look at a Balance Sheet in conjunction with reviewing the Income Statement.

Director's Report:

Ms. Loomis gave recognition to the staff for all their hard work and efforts in moving and relocating all the books from the Fiction and Non-Fiction rooms.

Mr. Davidson expressed his gratitude on behalf of the Board for all their hard work.

Ms. Loomis stated that the Library held several very successful programs on Election Day.

Mr. Davidson asked that Precision Roofing take pictures of the roof the next time they are working at the Library.

Committee Reports

Authors' Circle:

Mr. Howard reported that the next Authors' Circle event with Benjamin Dreyer, author of Dreyer's English. The event will take place on November 24th.

Mr. Howard is discussing the possibility of having Kristin Kimball, author of "The Dirty Life" at a future Authors' Circle event.

Ms. Loomis will provide a list of open dates to schedule future events to avoid conflicts.

Committee on Trustees:

Ms. Fennell will chair this committee.

Building:

Ms. Loomis reported that construction has started on Phase II of the renovation project.

Friends of the Library:

Ms. du Pont reported that the Annual Campaign mailing would be sent soon.

Strategic Planning

Ms. Loomis reported that organizing will begin for process to start in the spring.

New Business

Motion: To authorize Treasurer Allen Barnett to endorse and make deposits, sign checks, withdraw funds and otherwise operate the JP Morgan Chase Bank account on behalf of the organization. Proposed: Mr. Davidson. Seconded: Ms. du Pont. Passed unanimously.

Election Day results were presented.

Ms. du Pont requested that we resume having a guest speaker from the Library Staff at future meetings.

Old Business:

No old business was reported.

Next meeting will be Wednesday, December 11th at 7:30. Guest Speaker will be RCLS Executive Director Grace Riario

Motion to adjourn at 8:35 p.m. by Ms. du Pont, seconded by Mr. Barnett.

Respectfully submitted by Noreen Fennell.