

Tuxedo Park Library Minutes

March 10, 2021

Approved

President Davidson Called the meeting to order at 7:30p.m.

Present: Trustees Barnett, Davidson, du Pont, Fennell, Heffernan, Howard, Takeuchi, Director Loomis

Absent: Trustee Bullard, Assistant Director Sandak

Public Comment: None

On a motion made by Trustee Howard, the February 2021 minutes were approved with suggested amendments and corrections unanimously.

Treasurer's Report:

President Davidson reported that the annual tax funding for the library has been received and the amount temporarily withdrawn from our Vanguard reserve account has been repaid. Two months in to our fiscal year the library is well on budgetary track. The ERC funds expected from the federal government have still has not been received.

Director's Report:

Director Loomis reported that a follow-up mailing to the annual fundraising letter was mailed out on February 25th. To date the 2020 Annual Fundraising Appeal has resulted in donations of \$16,143.

This month's board report contained a draft of the as yet unapproved 2020 Annual Report to New York state, which contains precise data about the library's usage and expenditures for the past year. This report will be reviewed by RCLS and then submitted to the Division of Library Development (DLD), which will then be posted to their website in searchable form. This allows users to compare our library statistics to similar sized libraries in New York state. This year's report addressed 14 new questions concerning the impact of the Covid-19 pandemic on public libraries.

Buildings and Grounds: The second floor LED lighting project has been completed. Once S&B submits its invoice we will close out the grant for this project and receive the approximately \$1,000 remaining. Precision Roofing has completed the roof repair and installed fasteners on three sides of the building to prevent wind damage. The elevator alarm bell requires repair and the emergency light battery needs replacing, at an estimated cost of \$797.

NYS Bill A5456 has passed the State Assembly and was returned to the Senate for approval. This bill would reduce the required amount of signatures required for petition purposes for budget votes in 2021 to 25. (It would normally require 158 signatures.) Director Loomis urged board members to log onto the NYS Senate website to register support for the bill.

Director Loomis reminded us that all NYS library trustees and staff are required to take an annual sexual harassment training. She provided the board with a link to the training program on line and reminded

up to be sure to print or download the certificate of completion and e-mail it to her for record keeping purposes.

As a temporary (and possibly permanent) program to reimagine and replace the library browsing experience prevented by the pandemic TPL is offering a Book Bundle service for readers of all ages. Patrons e-mail their favorite authors or genres to the library and the staff picks out appropriate materials and gather them for curbside pickup. This service is intended in particular for patrons who do not wish to enter the building for health safety reasons.

Authors' Circle: Trustee Howard reported that the March 7th virtual event with Samuel White, author of STANFORD WHITE IN DETAIL, was a great success, with over 40 viewers and many enthusiastic comments after the presentation. Director Loomis has prepared an application for an "Orange County Reads" initiative to support the forthcoming conversation with Bill Bryson on his book THE BODY. The event also has received the support and attention of the RCLS director.

Strategic Planning:

The second meeting of the focus group, which includes Trustees Davidson and Howard and Director Loomis, has taken place and a draft of questions for a survey to be taken of Tuxedo residents is currently being worked on by group members.

On a motion made by President Davidson, the meeting was adjourned at 8:14 p.m.

Respectfully submitted, Gerald Howard, Trustee