

Tuxedo Park Library
Board of Trustees Meeting Minutes

April 14th, 2021

Approved

President Davidson called the meeting to order at 7:32 p.m.

Present: Trustees Barnett, Bullard, Davidson, du Pont, Fennell, Heffernan, Howard, Director Loomis and Assistant Director Sandak

Absent: Trustee Takeuchi

Public comment: None

Minutes: On a motion made by Trustee du Pont, the March 2021 minutes were approved unanimously.

Treasurer's Report:

President Davidson reported for the treasurer and reported that the library's finances are on track for the year. There have been several expenses for the library including fixing the damage to the roof, which was offset by the insurance payout. He went on to say the library would reallocate funds in its 2 bank accounts to stay below the FDIC insured amount of \$250,000.

Director's Report:

Director Loomis' report was circulated prior to the meeting. The Director reported that at the Director's Association meeting of RCLS, it was decided to eliminate the 6-day quarantine period for all materials. The CDC changed its guidelines on how COVID is spread, so RCLS changed its rules to reflect the CDC guidance. Now patrons can browse materials and select their books from the shelves.

Director Loomis went on to report that Ginny O'Neal is retiring. Everyone is very sad about this as Ginny has been such a wonderfully vital member of the library staff who added so much to our community. We will miss her very much!

She went on to discuss that the library has switched over to Microsoft 365 and everyone is adapting very easily. Tris Gates-Bonarius was very kind to sponsor and create a marketing video for the "Tuxedo Reads" program centered around the book, "The Cat I Never Named", written by Amra Sabic-El-Rayess.

Authors' Circle

Trustee Howard reported that the library is working on several authors visiting in the fall.

Building and Grounds:

Director Loomis reported that the roof has been fixed and the libraries insurance covered these costs. She went on to say that she was speaking with HVAC companies to discuss the efficiency of our air handler units and how we can improve the air quality on the main floor.

Friends:

Trustee du Pont reported that she had spoken to Amra Sabic-El-Rayess last night and the fundraising effort for this past annual mailing is approximately \$16,000. The Friends are thinking of planning the annual fundraising dinner, but because of COVID it has been undecided whether we will proceed. If the Friends can do something this year, it will put it together at the last minute due to Covid guidelines in our area.

President Davidson asked about the donor wall in the lower-level construction. Director Loomis reported that she hopes this will be erected in the next few months.

Strategic Planning:

Director Loomis reported that the committee has created a 15-question survey. It will be sent out to the community and be available for the next 4-6 weeks. Patrons can access the survey electronically and via hard copies available at the library. To encourage residents to take the survey, the library is raffling off a kindle paperwhite.

New Business:

President Davidson reported that we only 25 signatures on the budget petition for the November budget vote. The finance committee will try to present a budget to the board during the June meeting.

Trustee Howard made a motion to adjourn. The motion was seconded by Trustee du Pont and passed unanimously. The meeting was adjourned at 8:20p.m.

Respectfully submitted, Heather Bullard, Secretary