

Tuxedo Park Library
March 9, 2022
Approved Minutes

Present: Trustees Barnett, Bullard, Davidson, Fennell, Howard, Director Loomis and Assistant Director Sandak

Absent: Trustee Heffernan

President Davidson began the meeting began at 7:32p.m.

President Davidson made a motion to approve the February 9th, 2022 minutes, and Trustee Howard seconded the motion and was approved unanimously as submitted.

Treasurers Report:

President Davidson reported that the library received the annual check from the town. A letter was sent to the town supervisor from the library board written by the president Anthony Davidson, concerning the charge back and the Town Supervisor said he would discuss it with the town board and get back to us. A discussion continued regarding the town, and tax codes. President Davidson reported that there has been an unrealized loss of about \$10,000 in the Vanguard investment account, which reflects the current financial markets.

Director's report:

Director Loomis reported that the annual appeal letter went out and has raised \$22,000+. She said they are working on a follow up letter with the Friends president, Amra Sabic-El-Rayess, to be sent out for those who may have missed the initial appeal. She went on to say that there will be a 2nd Memorial Day committee meeting on Saturday the March 19th at 8:30 am. The trustees were asked to donate \$ towards a raffle prize, and it was agreed that the board would all participate. The Director went on to report that Maria Agneta has started digital navigator training. This training will teach how to Marie to provide technical help for our patrons. The online program will take 5 months to complete, and the library will receive approximately \$900 upon Marie's completion. She went on to report about a new email system called MessageBee, which helps customize hold messages sent via email.

Authors' Circle:

Trustee Howard reported that there is an exciting hybrid in person/live streamed Authors' Circle event on April 3rd. The author is Janice P. Nimura, and we will discuss her new book, *The Doctors Blackwell*.

Building:

Director Loomis reported that they are working on the outside WiFi access point and

setting it up in the next month, so patrons could sit outside and use the WiFi.

Friends: No report

New Business:

Director Loomis reported on the Library's 2021 Annual Report to NYS and acknowledged the amount of time Deidre O'Keefe and Cathy Sandak spent working on the report. After discussing the report, Trustee Davidson made a motion to approve the Annual 2021 Report to the State. Trustee Barnett seconded the motion and was approved unanimously.

Assistant Director Cathy Sandak reported on the library's circulation statistics. She discussed how our statistics changed in the last three years and how COVID affected these statistics.

President Davidson asked that we close the meeting at 8:36 p.m.

Respectfully submitted,
Heather Bullard, Secretary