

Tuxedo Park Library
Board of Trustees Meeting Minutes
October 19, 2022
Approved Minutes

President Davidson opened called the meeting to order at 7:34 p.m.

Present: Trustees Bakhtiary, Bullard, Davidson, Howard, Director Loomis and Assistant Director Sandak

Remote Attendance: Gates-Bonaris 21 Lookout Rd, Tuxedo Park, NY 10987

Absent: Noreen Fennell

Minutes: On a motion by Trustee Howard, the September 14, 2022 minutes were approved unanimously.

Treasurers Report:

President Davidson reported for the treasurer. He went on to report on the forecast versus budget for this current year. This year is a little low on fundraising income but the Friends group has transferred their yearly funds into the libraries account. We are on budget for the year, but hoping that we raise more income during the December fundraiser. The expenses were a little higher this year due to unexpected issues that we didn't plan for.

Directors Report:

Director Loomis' report was circulated prior to the meeting. The Director reported that the Family Fun day was very well attended, and the attendees were asked to complete a survey and the results were very interesting. The report showed that patrons were aware of the traditional services like printing, wifi, eMaterials and programs but less aware of Notary services, Consumer Reports online, and the Local History Collection.

Committee Reports:

Building and grounds: Director Loomis reported that the work for the main floor HVAC replacement project will begin on Friday. It will take approximately one week to complete the work. The total cost of this project is \$54,179.00 and the library has been awarded \$27,089 in Public Library Construction Funds.

The Director went on to report the budget vote is scheduled and the trifold has been created and will go out this week before the election. The Friends group pays for this trifold to be printed and mailed to everyone in Tuxedo.

She went on to report that in Google Reviews, a patron provided wonderful feedback on the library.

Friends:

President Davidson reported that he joined Director Loomis, Gerry Howard on a great call with Amra Sabic-El-Rayess, the Friends president, and many items were discussed and a list of items were addressed like the donor plaque approval, funds transferred, etc.

Authors' Circle:

Trustee Howard reported that Richard Cohen, "Making History" on November 13th, will be an Authors Circle event. This event will be very interesting and timely. A conversation continued with Trustee Howard shared other possible authors for the future.

New Business:

Director Loomis reported on RCLS budget, and asked that the board vote on the proposed 2023 budget. The impact on the Tuxedo Park Library is minimal, and the small changes this year include an RCLS fee will increase by \$25, and the ILS fee will increase to \$582. A discussion continued about cyber security within the library and RCLS.

President Davidson put forth the following RCLS Budget resolution.

The Board of Trustees of the Tuxedo Park Library approves a resolution to accept the Ramapo Catskills Library System 2023 Budget, as presented.

The resolution passed unanimously.

The meeting was adjourned at 8:25p.m.

Respectfully submitted,
Heather Bullard
Secretary