

Tuxedo Park Library
May 15, 2024
Approved minutes

Meeting called to order at 7:32 p.m.

Present: Trustees Davidson, Howard, Director Loomis, and Assistant Director Sandak.

Remote: Tris Gates-Bonarius, 21 Lookout Rd, Tuxedo Park NY 10987, Heather Bullard, 6 Moore drive, Tuxedo Park NY 10987 and Noreen Fennell, 31 Spice Bush Lane, Tuxedo, NY 10987

Absent: Trustee Bakhtiary

Minutes: On a motion made by President Davidson and seconded by Trustee Howard, the April 2024 minutes were unanimously approved as submitted.

Public Commented: None

Treasurers Report: President Davidson reported for the treasurer. He said there was not a finance meeting this month but that the budget is still on course for the year with no big changes.

Director's report: Director Loomis' report was circulated prior to the meeting. The director reported that there been some new issues reported by the roofers doing the yearly maintenance of the roof. There is some water coming though in different areas and to fix these issues, Precision Roofing will charge \$2,900.

In the lower level, water is still seeping up from the ground when it rains. S and B will first look to see if a pipe is leaking by cutting a hole into the bathroom.

A copy of the 2025 agreement is in your board packet. This IT agreement pays for PC hardware support and maintenance; auto replacement of older PCs; and telecommunications costs. The cost of this service will increase by \$1,400 over 2024 due replacement costs for 5 PCs and an increased contribution to the IT Capital Fund.

Adult Programming Coordinator, Nancy Kaufer has submitted her letter of resignation. Her last day will be June 13th. Nancy started as a library clerk in 2010. She has been a very valuable library employee and will be missed.

Authors' Circle: No report.

Friends: No report.

Building and Grounds: Discussed earlier.

Memorial Day: Director Loomis reported that there was a final meeting on Saturday and the team is ready for the Memorial Day Picnic. All entertainment is confirmed.

New Business:

President Davidson reported on the new budget proposal for next year, and he asked Director Loomis to summarize the proposed changes for the 2025 budget. Director Loomis explained that the library would like to purchase additional hot spots which are in very high demand and additional memberships for the

Museum Membership Program. An increase to the maintenance line for landscaping services, which have been donated in the past. Since COVID, offsite meetings and training sessions have resumed for staff to attend so travel expenses need to be adjusted. Due to changes with the telephone lines, the current telephone system needs to be changed.

President Davidson reported that the group met several times to discuss the budget, and review new library trends, as well as new items needed for our library. We are expecting additional income from our cash management program which will yield additional interest income.

The President Davidson proposed the following motion.

The Tuxedo Park Library Board of Trustees approves the proposed 2025 budget that calls for a tax increase of \$17,971 over 2024 or an increase of 2.91% percent for a total amount of \$636,121 to be raised by taxes in 2025.

The motion was seconded by Trustee Howard, and approved unanimously.

The board of trustees moved into Executive Session relative to an employee matter.

This meeting was adjourned at 8:40 p.m.

Respectfully submitted,
Heather Bullard, Secretary