

**Tuxedo Park Library**

**Meeting of the Board**

**December 17, 2025**

**Unapproved**

The meeting was called to order at 7:35 p.m.

Present: Trustees Davidson, Poggioli, Howard, Fennell and Assistant Director Sandak and Director Loomis

Remote: Trustee Gates-Bonaris (21 Lookout Road, Tuxedo Park, NY 10987)

Absent: Trustees Bullard and Bakhtiary

Public comment: None

Minutes: President Davidson moved to accept the minutes of the previous meeting as presented, Trustee Howard seconded, and they were approved unanimously.

Treasurer's report: President Davidson reported that the financials are on track for the year. Director Loomis reported that during the annual preventive maintenance by Precision Roofing it was discovered that the skylight had cracked and replacing it will cost \$2500. Trustee Davidson suggested that we look into the cost of simply removing the skylight and roofing over that space, which may be more economical.

There was some discussion about the need to look more closely at the allocation of investments in our Long Term Fund and Reserve Fund in the coming year.

Director's report: Director Loomis's report was circulated prior to the meeting. She introduced Olivia Tokish, the new Youth services Coordinator and introduced her to the board. The annual family fun movie night that follows the Christmas tree lighting was a great success with 120 people in attendance and free pizza and popcorn for all. There was a staff meeting on December 12<sup>th</sup>, at which an RCLS Software Specialist gave a very helpful presentation on Koha, and it also served as an opportunity to air concerns and boost morale, which is already excellent.

Director Loomis also shared with the board a spread sheet of universally complimentary "reviews" of the Library on Google from our patrons.

Building and Grounds: The Director is still working on the complicated matter of changing the elevator communications system from copper wire to wi-fi, which may be a costly procedure.

Authors' Circle: Trustee Howard queried the board about a possible event with the author Amanda Vaill for her book on the Schuyler sisters, PRIDE AND PLEASURE. The two women have been made famous by the rap musical HAMILTON, and there is a strong local tie-in, and the board responded enthusiastically. Trustee Howard will pursue scheduling an event.

Strategic Planning: Director Loomis distributed copies of the 20021-2025 Strategic Plan, annotated to indicate the degree to which the various parts of the plan had been accomplished or not. In fact most of our stated objectives from 2021 have been met, a not small accomplishment in itself. We agreed that when we begin the process of formulating a new Strategic Plan, a good deal of the focus will have to be on serving the new community-in-process Tuxedo Reserve. Trustee Davidson said he thought that instituting drop-offs of interlibrary loans at the development might be worth considering, possibly with lockers. Trustee Fennell reported that sales of the new homes are brisk and the new residents will be moving in some time in the spring of 2026

New Business: The proposed slate of officers for 2026 – President, Tony Davidson, Vice-President Gerry Howard, Secretary, Heather Bullard, and the new Treasurer, Jason Poggioli – was voted on and unanimously approved. The now somewhat out of date list of members of the various committee was cleaned up a bit to reflect current realities.

Director Loomis reported that in the previous week we had already received \$7,000 in contributions, and the solicitation letter from the Friends has only just gone out, so an excellent start for this “season of giving.”

In Executive Session, attended by Board members only, we agreed that the Library will contribute \$5400 to the tuition costs that Director Looms has been incurring for her courses on library administration. We also agreed that the days she takes off from the Library to attend the courses will not be considered vacation days, but rather regular work days. She was informed of these actions once the Executive Session concluded, with an expression of gratitude for her excellent and highly valued leadership.

President Davidson moved to adjourn the Board meeting at 8:29p.m.

Next meeting: January 21, 2026 at 7:30 p.m.

Respectfully submitted, Gerald Howard, Vice-President